



Children & Families Commission

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MEMBERS:

Beatrice Acosta
Representative
District 4

Rebecca Barton-Nicholes
Representative
District 5

Pat Paul
Supervisor
District 1

Sallie Perez
Representative
District 2

Martin G. Petersen
Stanislaus County
Superintendent

George Skol
Vice Chair
Representative
District 3

Dan Souza, LCSW
Behavioral Health &
Recovery Services

Margaret Szczepaniak
Health Services Agency

John Walker, MD
Chair
Public Health Officer

Robert H. Allaire
Interim Executive Director

COMMISSION MEETING MINUTES

March 25, 2003

West Modesto Community Center
401-E Paradise Road
Modesto, CA 95351

Members Present: John Walker, MD (Chair), George Skol (Vice Chair), Bea Acosta, Rebecca Barton-Nicholes, Supervisor Pat Paul, Sallie Perez, Superintendent Martin Petersen, Dan Souza, LCSW, and Margaret Szczepaniak.

Staff Present: Robert H. Allaire, Interim Executive Director; Mick Krausnick, County Counsel; Dan Rosas, Staff Services Coordinator; Brenda Priest-O'Brien, Accountant; and Erica Inacio, Confidential Assistant.

I. Meeting called to order at 5:30 p.m. by Chair Walker. Commissioners and staff were introduced.

II. Consent Calendar

Moved Skol, Seconded Szczepaniak. The consent calendar was unanimously approved.

III. Agenda Items

A. Approval of the Commission Meeting Minutes for February 25, 2003.

Moved on Consent

B. Executive Director's Report

1. Robert H. Allaire, Interim Executive Director, provided the Commission with an update on the recruitment for the Executive Director position. He informed the Commission that there were two top candidates and that a final interview was scheduled with each of them.

2. The Commission was informed of and invited to attend the upcoming Program Reviews for:

- United Way – March 31, 2003 (9:00 a.m. – 11:00 a.m.)
- Child Health Access Program-HSA (Healthy Cubs) – April 3, 2003 (2:00 p.m. – 4:00 p.m.)
- CARES Project – May 1, 2003 (2:00 p.m. – 4:00 p.m.)

3. The Commission was also informed and invited to attend the Ad Hoc Committee for Evaluation & Planning meeting on April 4, 2003 (8:00 a.m. – 10:00 a.m.). The committee will address a draft proposal for program and systems change evaluation submitted by Steve Hughes, Ph.D., Director of the Center for Public Policy Studies at CSU-Stanislaus. The proposal addresses the need to assess and evaluate the pilot programs, the master contracts, the desired outcome of funded programs and any change(s) to the systems addressing the needs of children 0-5 and their parents.

4. Janette Jameson, Coordinator for Leaps & Bounds, provided the Commission with a presentation summarizing the training they have provided, their

background and data that summarize their units of service, demographic information and consumer feedback.

The Commission commended the program representatives for their dedication and for their hard work in leveraging funds. The Commission encouraged their focus on the outlining areas of Stanislaus County. The Commission requested a breakdown of service per dollar and for more focus to be placed on the Hispanic population due to the fact that it is the fastest growing population in Stanislaus County. The Commission accepted the first Program Review under a master contract with Behavioral Health & Recovery Services (BHRS) in partnership with the Sierra Vista Child & Family Services for childcare consultation; early assessments and outpatient treatment; and parent-to-parent consultation and modeling. The Commission acknowledged the participation of the Program Review Committee Members. The Commission instructed the staff to work with BHRS to develop a Scope of Work and Budget for FY 2003/04, to be included in the Master Contract FY 2003/04 Budget. The staff was also instructed to work through the Administrative Committee to work with BHRS to develop program and budget projections for FY 2004/05 and FY 2005/06.

The Interim Executive Director was authorized to re-negotiate and sign an agreement with BHRS that is aligned with current and future fiscal years. The Interim Executive Director and the ad hoc committee on Evaluation & Planning were instructed to consider these services and programs as it considers its recommendations.

Moved Szczepaniak, Seconded Perez. Unanimously Approved. (Abstained Souza)

C. Committee Reports

1. The Commission was provided with the Minutes for the Administrative Committee of March 11, 2003, and acknowledged the revisions made to the Policies & Procedures for "Childcare Funds" and "Intended Use of Funds". The Commission was also provided with an updated projection of a worst-case scenario of Prop 10 funds with an annual decline of 7%.

No motion required.

D. Program Reports

1. The Commission accepted a monthly report from the CARES Project
Moved on Consent.
2. The Commission accepted a monthly report from Stanislaus County Office of Education.
Moved on Consent.
3. United Way of Stanislaus County
 - a. The Commission accepted the update reviews of the following Pilot Programs by the Pilot Review Teams and recommended the following:
 - i. The Commission accepted the updated review of the *HOUSING FIRST PROGRAM* of the Community Housing & Shelter Services. The Commission instructed the United Way of Stanislaus County and the Pilot Program Review Committee to re-convene with the Community Housing & Shelter Services and return to the Commission with a report prior to July 2003.
Moved on Consent.
 - ii. The Commission accepted the updated review of the *ABC PROJECT* of the California State University of Stanislaus. The Commission instructed the United Way of Stanislaus County and the Pilot Program Review Committee to re-convene with the staff of California State University of Stanislaus and return to the Commission with a report prior to July 2003.
Moved on Consent.
 - b. The Commission accepted the recommendations for funding by the United Way of Stanislaus County for the following Health & Safety Program Grants:
 - i. Birth, Babies and Beyond Health Safety Education Program of Doctors Medical Center Foundation (\$35,075). After further review of this proposal, the Commission accepted the funding recommendation and instructed the United Way of Stanislaus county to execute an

agreement with Doctors Medical Center Foundation with a completion date of no later than August 30, 2003.

Moved Petersen, Seconded Acosta. Unanimously Approved.

- ii. Community Health & Safety Program of Burbank-Paradise Fire Protection District (\$12,000). After further review of this proposal, the Commission accepted the funding recommendation and instructed the United Way of Stanislaus County to execute an agreement with the Burbank-Paradise Fire Protection District with a completion date of no later than August 30, 2003.

Moved Perez, Seconded Souza. Unanimously Approved.

IV. Correspondence

- A. The Commission accepted a “thank you” letter from the Health Services Agency Turlock Medical Office.

Moved on Consent.

- B. The Commission accepted a “thank you” letter from the Stanislaus Family Child Care Association, thanking Commissioner Bea Acosta and Commissioner Rebecca Barton-Nicholes for their attendance to the 3rd Annual Vender Night in Modesto.

Moved on Consent.

V. Public Comment Period

None.

VI. Commissioners’ Report

- A. The Commission was pleased with the results of the Planning Day from March 22, 2003.

VII. Meeting adjourned by Chair Walker to closed session at 7:20 p.m.

VIII. **CLOSED SESSION FOR:** Public Employ Appointment/ Interview, Title: Executive Director, Government Code Section: §54954.5e.

Final closed session adjournment at 9:18 p.m.